

*The Minutes of the Meeting including the Annual Meeting of
the Parish Council held at the Village Hall, Newton upon
Rawcliffe on Thursday 12 May 2016 at 7.00 p.m.*

Part One: PARISH COUNCIL MEETING

Present: Chairman Ian Parkin
Deputy Chairman Steve Jackson
Councillor Ian Clough
Councillor Josephine Hall
Councillor David Hall (Delayed, arrived at agenda item
47/2016)
Clerk to the Council Mrs Helen Pells
(3 councillors required for a quorum)

35/2016 **Apologies:** None

36/2013 **To approve & sign as a correct record** the Minutes of the
Planning Meeting held on the 14th April 2016 & the Parish
Council Meeting held on the 3rd March 2016: It was **RESOLVED**
that both sets of minutes be approved as a true record and
signed by the Chairman.

37/2016 **Declarations of members' interests** in respect of items on this
agenda: No declarations made.

38/2016 **Open Forum:** 1 member of the public present; no questions asked.

39/2016 **Co-option of Mr Philip Jackson, Flamborough Rigg Cottage,**
Middlehead Road, Stape: (Mr Jackson had sent his apologies for
not being present as he was returning from holiday today and

would not be back in time for the meeting.) Following a discussion it was proposed by the Chairman and seconded by Councillor Josie Hall to welcome Mr Philip Jackson onto the Parish Council. All were in favour. It was therefore **RESOLVED** that Mr Philip Jackson should become a co-opted member of the Newton upon Rawcliffe & Stape Parish Council.

40/2016

Named councillors to attend the following meetings:

North York Moors National Park Association; North Yorkshire County Council; Ryedale District Council; Police & Crime Commissioner; Yorkshire Local Councils Association.

After a discussion it was **RESOLVED** to maintain the status quo i.e. that the parish clerk would forward details of these meetings to the councillors as they were published by the relevant authorities asking for a volunteer to attend.

41/2016

Website: The Parish clerk had applied for the grant for the website and also for a laptop and scanner to be used for council business only. Mrs Pells had also notified the company (Parish Council Website Agenda item 21/2016) that the parish council would be going ahead with their proposal.

42/2016

Correspondence and Matters to report from the Clerk:

1. **Keld Pond.** In February 2014 Highways informed the parish clerk that water from Keld Pond was flooding Keld Lane going south and then pouring into a field preventing grazing. Following a visit to the site the parish clerk could see that the grass verge had been banked up in one place thus preventing water draining into the field behind the banking and forcing it to drain into the next field. Keld Lane was a green lane and therefore the parish clerk regarded it as a Highways problem.
Local knowledge: the pond overflowed every winter and the water would flow south along the lane for a while and

then disappear down a hole. The pond usually dried up in the summer.

Mrs Pells had received an email and a letter from Highways dated 4th May 2016. The letter stated that the Parish Council were being held responsible for the flooding because it had recently had Keld Pond lined with clay. According to minutes and other documents the parish clerk could find no evidence of this during its restoration in 2006-2007. She had also contacted the parish clerk in office at that time who confirmed that it had not been lined with clay at any time during his period of office which included the pond's restoration. Evidently after cleaning out the pond appeared to hold water and also an impermeable lining would have proved too expensive. Mrs Pells could also confirm that no work sanctioned by the parish council had been undertaken during the last five years since she had been the clerk.

She had replied to the letter from Highways explaining all this and had subsequently received another email from Highways informing her that the maintenance manager would be contacting her direct to clarify the position.

43/2016

Finance

1. Cheques for approval & signing.

12/05/16	536	Helen Pells	Cemetery licence	£36.00
	537	AON UK	Insurance*	

It was **RESOLVED** that cheque 536 be approved and signed but cheque 537 be delayed until the council had reviewed the present insurance policy as the cover given appeared to be surplus to requirements.

This done, the council **RESOLVED** to ask the clerk to discuss this with the present insurance company and also obtain a quote from one of its competitors.

- II. **Balance:** On the 20th April 2016 the balance according to the bank statement was £8,235.59.

44/2016

Reports of other meetings attended by councillors:

None

45/2016

Outstanding Matters – for information only except if otherwise stated:

- I. **Village Green:** Rosy Smith the building surveyor from RDC had been out to see the Green. She proposed to write to the bus company requesting that their drivers were more careful and the manager of Street Scene was going to speak to the drivers of the refuse lorries. The bus company had now changed from Stephensons to Hayesway. She also gave suggestions to limit the parking on the green but invited the parish council to put forward its own ideas.

46/2016

Matters to Report from the Chairman: None

47/2016

Requests for Agenda Items and Any Other Business:

- I. Large stones on the grass verge by Chapel Cottage in Stape are causing a problem to traffic when large vehicles have to pass.
- II. Heads Road in Stape is without a road sign.
- III. It has been reported that men with guns have been shooting and wounding deer including pregnant does and then setting dogs on them. This has been reported to the police who are increasing their patrols.
- IV. Super-fast broadband now has to be requested by a community rather than automatically being connected and Councillor Steve Jackson has asked that the council make such a request on behalf of Stape.

The present Chairman Councillor Ian Parkin and the Deputy Chairman Councillor Steve Jackson stood down from their respective positions. The Annual Council Meeting will follow.

Part Two: THE ANNUAL MEETING OF THE PARISH COUNCIL

48/2016

Election of Chairman & Deputy Chairman

It was **RESOLVED** that Councillor Ian Parkin, being willing to stand, was duly elected as Chairman. Nominated by Councillor Ian Clough and seconded by Councillor Josephine Hall.

It was **RESOLVED** that Councillor Steve Jackson, being willing to stand, was duly elected as Deputy Chairman. Nominated by Councillor Josephine Hall and seconded by Councillor Ian Clough.

49/2016

Election of Representatives to:

- **Poad's Charity Trust:**

Mrs Angela Hemingway had been elected on 7th May 2013 to serve a four-year term as the Council's representative on the Poad's Charity committee.

- **Newton upon Rawcliffe Playing Field Association:**

It was **RESOLVED** that Councillor Josephine Hall, being willing to continue as the Council's representative on the Newton upon Rawcliffe Playing Field's Association Committee was duly elected to the said post.

- **Newton Village Hall:**

Owing to no volunteers Councillor Josephine Hall agreed to liaise with the village hall committee when necessary.

50/2016

To approve and sign as a correct record the minutes of the Annual Meeting of the Newton upon Rawcliffe & Stape Parish Council 14 May 2015.

It was **RESOLVED** that the minutes be approved as a true record and signed by the Chairman.

51/2016

Chairman's End of Year Report 2016

During the last year council membership has ebbed and flowed: first depleted by Sally Sellars' decision not to reapply for election, secondly by the resignation of Caroline Jackson and lastly by Billy Garrett who sadly had to resign due to ill health. However, numbers increased again in July when Steve Jackson from Stape was co-opted onto the council, in November when David Hall from Newton joined us and finally today when we welcomed Phil Jackson from Stape. We still have vacancies for 2 more members though and the council would especially welcome more members from Newton itself but it will turn no-one away!

During the past year the council has dealt with 5 planning applications, although it must be remembered that the council is only asked to comment on the planning, the final decision rests with the planning authority, in our case either the NYMNPA or Ryedale District Council.

Prominent agenda items this past year have been the closure of Rawcliffe Bank, hedge cutting in Stape where overgrown roadside hedges were a danger to public safety and of course parking on Newton's village green. It is an ongoing problem, one which has yet to be resolved.

The council has continued to support the Playing Field and the Kids' club but have not been asked for a monetary contribution this year, just spiritual support, which has been gladly given. The Government introduced the Transparency code last year which requires even small councils like ours to publish certain information on the internet. This will include the accounts, the minutes and council members. The government has set aside money to allow the appropriate councils to fulfil this requirement by setting up their own web sites. The council is currently in the process of setting up such a web-site for Newton & Stape and all being well should be ready to go by the summer holidays. The web site can also be used to convey news from the clubs and

organizations in the two villages and will have a section where urgent notices can be posted. I think the Parish Clerk will at some point be asking for ideas for the 'Home Page' photograph! The Council looks forward to a year when some of the perennial problems can be resolved and hopefully see a positive outcome from the web-site where it becomes an asset to all parishioners.

52/2016

Finance

a) **To approve the Annual Governance Statement:**

It was **RESOLVED** to approve the Annual Governance Statement which was duly signed by the chairman.

b) **To approve the accounts for the year ended 31st March 2016:**

The accounts were presented with a total balance on the 31st March 2016 of **£6,347.59**.

Receipts:

Precept	£2,100.00
Other receipts (Cemetery)	£2,425.00
Total	£4,525.00

Payments:

Staff costs	£750.00
Other payments	£2,525.22
Total	£3,275.22

It was **RESOLVED** that subject to the Parish Council Accounts being approved by the Internal Auditor, the above accounts for the year 2015-2016 be approved and signed.

c) **To receive the accounts for the year ended 31st March 2016 for the following:**

- o Poad's Charity Trust

- Newton Playing Field Association
- Penny Garth

All yet to be presented.

d) *To appoint an internal auditor*

It was **RESOLVED** to ask Professor Dennis Wilcock if he would be willing to act as internal auditor for another year. It was understood from the parish clerk that he would be willing.

53/2016

To propose the dates for the following year's Parish Council meetings:

- Thursday 7th July 2016
- Thursday 1st September 2016
- Thursday 3rd November 2016
- Thursday 5th January 2017
- Thursday 2nd March 2017
- Thursday 4th May 2017 (including the Annual Meetings)

The meeting ended at 8.30 p.m.