

THE PARISH COUNCIL OF NEWTON-UPON-RAWCLIFFE & STAPE

THE MINUTES OF THE ORDINARY COUNCIL MEETING AND THE ANNUAL MEETING HELD AT THE VILLAGE HALL, NEWTON UPON RAWCLIFFE ON THURSDAY 11TH MAY 2017 AT 7.00 P.M.

Present: Chairman Ian Parkin
Deputy Chairman Steven Jackson
Councillor Ian Clough
Councillor Josephine Hall
Councillor Philip Jackson
Councillor David Hall
Councillor Jane Hemingway

In attendance: Mrs Pells, Parish Clerk

PART 1 – ORDINARY MEETING

31/2017 TO RECEIVE & APPROVE APOLOGIES FOR ABSENCE
All councillors present.

32/2017 MINUTES
The Parish Council **RESOLVED** that the minutes of the ordinary meeting held on the 2nd March 2017 and the planning meeting held on the 30th March 2017 be approved and signed as a true record.

33/2017 DECLARATIONS OF MEMBERS' INTERESTS IN RESPECT OF ITEMS ON THIS AGENDA
No declarations made.

34/2017 OPEN FORUM

There were 8 members of the public present and also in attendance was Miss Faye Snowden, Ryedale District Council's Community Officer for Newton upon Rawcliffe and Stape. Her purpose for attending the meeting was to introduce herself and explain her role. RDC had created 6 areas in Ryedale each with a community officer. Newton and Stape were area 2. The community officer was responsible for Neighbourhood Watch and was the point of contact for any problems occurring within their appointed area including help with grants for local projects.

Miss Snowden talked about a new service, Community Messaging, introduced by North Yorkshire Police that allows one to register to receive the latest crime notifications and community news happening locally.

She then invited questions from the floor and was asked about grass cutting on Newton village green. Each year the first cut got later and later and the intervals between cuts were too long. Miss Snowden agreed to look into it.

A member of the public asked the parish council if it was aware that our local area was now in a fracking licence area. Leaflets produced by 'Concerned Yorkshire Residents Against Fracking' were given to the council. (The Parish Council had previously voted against fracking. Agenda item 50/2015)

35/2017 APPLICATION FROM GRANT NERSESSIAN FOR CO-OPTION ONTO THE PARISH COUNCIL.

All Councillors had had access to Mr Nersessian's letter of application. After a discussion members of the council **RESOLVED** to welcome him onto the parish council.

36/2017 DETAILS OF NEW FORMAT FOR PLANNING APPLICATIONS

Proposed format:

- ✚ A working party of 4 councillors, one to be co-ordinator (decided at Annual Parish Council Meeting)
- ✚ On receiving a planning application from either the NYMNPA or RDC the clerk informs the co-ordinator and passes on the relevant paperwork.
- ✚ Two members of the working party visit the site (usually co-ordinator plus one)
- ✚ On completion of the site visit the planning application is either included in the next ordinary meeting or discussed at an extraordinary meeting depending on the time scale.

The council **RESOLVED** that this new format be accepted. Terms of reference to be presented at the next meeting.

37/2017 DETAILS OF REINSTATEMENT OF CEMETERY COMMITTEE

It was **RESOLVED** that the committee should be a working party of three councillors, one to be the co-ordinator who would arrange meetings and report back to the council at ordinary council meetings.

Terms of reference to be presented at the next meeting.

38/2017 CORRESPONDENCE & MATTERS TO REPORT FROM THE CLERK

None of note

39/2017 FINANCE

Cheques for approving and /or signing.

Date	Ref.	To	For	Amount
30/3/17	544	S. Hodgson	Mole Control	£80.00
30/3/17	545	YLCA	Membership	£121.00
13/4/17	546	S. Hodgson	Mole Control	£80.00
11/5/17	547	H. Pells	Cemetery Bin	£38.00
11/5/17	548	P&A Gospel	Cemetery Maintenance	£720.00
11/5/17	549	H. Pells	Editing Website	£220.00
11/5/17	550	H. Pells	Remuneration	£125.00

Balance as of the 30th April 2017 was £9908.37 according to the bank statement.

40/2016 OUTSTANDING MATTERS

Stape Village Hall

Councillors continue to compile details and will report back to the next ordinary meeting of the council in respect of:

Ownership

Trustees

Finance

Insurance

Legal situation

Newton village notice board – its repair is in hand.

Red telephone boxes – Councillor Jane Hemingway, having attended a meeting of the NYMNPA reported that the red telephone boxes were to be kept as they were until the area received a good mobile signal.

- + **Community Speed Watch** – Unfortunately not enough volunteers came forward (Only 3 – 6 were required) to make the project viable.

41/2016 MATTERS FOR FUTURE CONSIDERATION FOR THE NEXT ORDINARY MEETING OF THE PARISH COUNCIL

- + Toilets in the playing field
- + Condition of footpaths

PART 2 – ANNUAL PARISH COUNCIL MEETING

42/2017 ELECTION OF CHAIRMAN & DEPUTY CHAIRMAN

It was **RESOLVED** that Councillor Ian Parkin, being willing to stand, was duly elected as Chairman. Nominated by Councillor Ian Clough and seconded by Councillor Jane Hemingway.

It was **RESOLVED** that Councillor Steve Jackson, being willing to stand, was duly elected as Deputy Chairman. Nominated by Councillor Josephine Hall and seconded by Councillor Ian Clough.

43/2017 MINUTES OF THE ANNUAL PARISH COUNCIL MEETING OF 12 MAY 2016

The Parish Council **RESOLVED** to sign as a true record the above minutes.

44/2017 ELECTION OF THE PLANNING WORKING PARTY

It was **RESOLVED** that Councillors Phil Jackson, Ian Clough, Josie Hall and Ian Parkin should form the planning working party having put themselves forward. There were no objections and Phil Jackson was duly elected to be the co-ordinator.

ELECTION OF THE CEMETERY WORKING PARTY

The council **RESOLVED** that councillors Josie Hall, David Hall and Grant Nersessian would become the members of the cemetery working party having put themselves forward. There were no objections and Josie Hall was duly elected to be the co-ordinator.

45/2017 ELECTION OF REPRESENTATIVES TO:

Poad's Charity

Mrs Angela Hemingway agreed to continue.

Newton upon Rawcliffe Playing Field Association

Councillor Josie Hall

Newton Village Hall

Councillor Jane Hemingway

Having put themselves forward, the council **RESOLVED** to appoint the above representatives.

46/2017 CHAIRMAN'S END-OF-YEAR REPORT

One of the most exciting things of this year is the introduction of the Parish Council web-site. It's in its infancy but hopefully it will develop into a valuable and positive resource for the whole community. In addition to council business being published the council would welcome members of local groups to let the clerk have details of what's going on locally so they can be published on the web-site for all to read. The carnival later this year will hopefully provide a good selection of photos.

There seem to be many new people moving into the area and this is reflected by the eight planning applications that have been considered during the last year.

We have been recently joined on the parish council by Jane Hemingway from Newton. Jane has all the promise of being a proactive and energetic councillor and we look forward to lively debate.

The Parish Council were saddened at the death of Billy Garrett. Billy had been a member of several groups including the Parish Council and the Parochial Church Council but he will be best remembered for 'Billy Band' his company which brought a comparatively faster internet speed to both communities.

There were several episodes of fly-tipping last year especially in the back lane at Newton and some of it was asbestos; another example of how the web-site can be used by giving information and warning of such dangers. The continued degradation of Newton village green and the increasing use of it as a car park has been a concern for many years. Ryedale District Council own the green and at present are seeking a permanent solution to the problem.

Another subject causing concern is the dilapidation of Stape Village Hall. It does not belong to the Parish Council and there has been some confusion as to the ownership of the hall. The Council is keen to support any satisfactory proposal made by those with the authority to make such decisions.

I would like to thank Dennis Wilcock for acting as the Parish Council's internal auditor and also Helen Pells for all her work especially with the web-site. I understand it was a steep learning curve for her.

Tonight, we have been fortunate to welcome Miss Faye Snowden to the meeting. She is the Community Manager for the two parishes, a new post created by Ryedale District Council. The Parish Council look forward to working with her and wish her well in her new post.

47/2017 FINANCE

- a) To approve the Annual Governance Statement (Appendix 1)
- b) To approve the accounts for the year ended 31 March 2017 (Appendix 1) for the following:
 - ✚ Parish Council
 - ✚ The Cemetery

The council **RESOLVED** to approve the above items a and b.

- c) To receive the accounts for the year ended 31st March 2017 for the following:
 - ✚ Poad's Charity
 - ✚ Newton Playing Field Association
 - ✚ Penny Garth

The accounts for the Poad's charity and Newton Playing Field were accepted from Mrs Angela Hemingway and councillor Josephine Hall respectively. The Penny Garth accounts are to follow.

- d) To appoint an internal auditor.
Professor Wilcock, being willing to continue as internal auditor, was appointed.

48/2017 TO PROPOSE THE DATES FOR THE FOLLOWING YEAR'S NORMAL COUNCIL MEETINGS:

Minutes Revised: 11th May 2017

July 20th 2017

September 21st 2017

November 16th 2017

January 18th 2018

March 15th 2018

May 17th 2018 (including Annual Meeting)

The council **RESOLVED** to accept these dates.

The meeting ended at 8.18 p.m.

Signed: (Paper copy signed at the meeting)

Chairman: Ian Parkin

Date: 20th July 2017