

THE PARISH COUNCIL OF NEWTON-UPON-RAWCLIFFE & STAPE

The Draft Minutes of the Ordinary & Annual Meeting held at the Village Hall, Newton upon Rawcliffe on Thursday 17th May 2018 at 7.00 p.m.

Present: *Chairman Ian Parkin
Deputy Chairman Steven Jackson
Councillor Ian Clough
Councillor Josephine Hall
Councillor Philip Jackson
Councillor David Hall
Councillor Jane Hemingway
Councillor Grant Nersessian*

27/2018 **TO RECEIVE & APPROVE APOLOGIES FOR ABSENCE**
All members present

28/2018 **TO APPROVE & SIGN AS A CORRECT RECORD THE
MINUTES OF THE MEETING HELD ON THE 15TH MARCH
2018**
*It was RESOLVED that the minutes be approved as a true
record and signed by the Chairman.*

29/2018 **DECLARATIONS OF MEMBERS' INTERESTS IN RESPECT
OF ITEMS ON THIS AGENDA**
No declarations made.

30/2018 **OPEN FORUM**
*Two members of the public were present. Each addressed
the council expressing their concerns over the state of the
grass on Newton village green.*

31/2018 GRASS CUTTING – NEWTON VILLAGE GREEN

The green had not yet received its first cut of the year from Ryedale District Council. It was a mixture of very long grass and dandelions in flower.

The Parish Clerk had sought permission from the Chairman to hire a private contractor to cut the green as a one-off. That permission had been given.

The parish clerk had contacted Faye Snowden the Community Officer at RDC and after a review of its grass-cutting policy RDC proposed that Newton & Stape Parish Council could, if it so wished, take over the responsibility of the grass cutting in return for a £1000 per annum.

Members of the parish council considered £1000 to be insufficient to keep the green in an acceptable condition.

It was therefore **RESOLVED** to propose the following to Ryedale District Council:

- ✚ £1000 to be paid to the Parish Council for the remainder of this year (2018)
- ✚ From 2019 £1500 per annum to be paid
- ✚ RDC to cut the grass this year until June 30 whereafter Newton & Stape Parish Council would take over responsibility for the cutting of the green.

It was also **RESOLVED** to put the grass cutting out to tender. Applications to be submitted by 5.00 p.m. on June 1st.

32/2018 REQUEST BY THE NEWTON UPON RAWCLIFFE PLAYING FIELD ASSOCIATION FOR FINANCIAL HELP TO REPAIR AND CREATE NEW PATHS IN THE PLAYING FIELD.

Before giving any financial assistance, the parish council requested that it received the details of the project concerned.

33/2018 STAPE VILLAGE HALL

Councillor Philip Jackson informed the PC that things were progressing. The Forestry Commission had removed the agricultural covenant which allows the land, once the hall has been demolished, to be farmed. The plans were to demolish the hall in May 2018. Councillor Phil Jackson proposed and seconded by Councillor Ian Clough:

The land to be transferred to the ownership of the Newton & Stape Parish Council and the land rented out to a local farmer.

After discussing the proposal, a vote was taken: seven in favour with one abstention. It was therefore **RESOLVED**, as described above, to transfer ownership of the land to Newton and Stape Parish Council and rent it out for farming use.

34/2018 CORRESPONDENCE & MATTERS TO REPORT FROM THE CLERK

Mrs Pells thanked the councillors for their company and tolerance over the past seven years. She had enjoyed her time as parish clerk but now looked forward to devoting more time to her neglected garden.

35/2018 FINANCE

Cheques to be signed:3

17/05/18	566	P&A Gospel **	Grass cutting	£840.00
17/05/18	567	G. Nersessian	Seat	£50.00

17/05/18	568	R.E.&A. Dowson & Son	Cutting verges at Stape	£468.00
17/05/18	569	Mrs Helen Pells	1. Cemetery Licence. 2. Inks for printer. 3. Remuneration	£301.00

*** This cheque was written in error and later destroyed.*

36/2018 OUTSTANDING MATTERS

Rubbish collection on Heads Road (18/2018): The problem had been reported to the Community Officer who had contacted the residents of Cropton Forest Lodge and organized a commercial bin.

Parking on Stape Road (19/2018): This has not been resolved. Highways were informed of the potential problem but vehicles are still being parked in passing places.

37/2018 MATTERS FOR FUTURE CONSIDERATION FOR THE NEXT NORMAL MEETING OF THE PARISH COUNCIL AND ANY OTHER BUSINESS

- ✚ **Community Fund** to be set up from which organizations in the two parishes may request a donation. To be included on the agenda for July's Meeting.

- ✚ **Postal service to Brown Howe Road:** It was reported that the Royal Mail are not delivering mail to Brown Howe Road owing to the poor condition of the road itself.

Part 2 – ANNUAL MEETING

38/2018 ELECTION OF CHAIRMAN & DEPUTY CHAIRMAN

It was **RESOLVED** that Councillor Ian Parkin, being willing to stand for one more year was duly elected as Chairman.

Nominated by Councillor Josie Hall and seconded by Councillor Phil Jackson.

It was **RESOLVED** that Councillor Steve Jackson, being willing to stand, was duly elected as Deputy Chairman. Nominated by Councillor Ian Clough and seconded by Councillor Jane Hemingway.

39/2018 TO SIGN AS A CORRECT RECORD THE MINUTES OF THE ANNUAL MEETING OF 11TH MAY 2017

These minutes had been previously signed as a correct record in agenda item 50/2017.

40/2018 ELECTION OF REPRESENTATIVES TO:

Poad's Charity

Mrs Angela Hemingway (Mrs Hemingway's term of office is not yet completed.)

Newton upon Rawcliffe Playing Field Association

Councillor Josie Hall

Newton Village Hall

Councillor Jane Hemingway

Having put themselves forward, the council **RESOLVED** to appoint councillors Josie Hall and Jane Hemingway as

representatives of NURPFA and Newton Village Hall respectively.

41/2018 CHAIRMAN'S END OF YEAR REPORT

“At last we have a full complement of eight parish councillors; the first time since I joined the council. An injection of new ideas and fresh energy will add to the debate within the council and also within the two communities and hopefully be a force for good.

The problem of the parking on Newton village green rumbles on with still no satisfactory outcome and sadly, the condition of the green continues to deteriorate. I really hope that this year Ryedale District Council who own the green resolve the problem.

On a good note RDC have at last agreed to let the parish council take over the cutting of the grass on the green.

Each year the first cut gets later and later resulting in grass nearly too long to cut by normal means. Hopefully in the future the green will look tidy all year long.

Two working parties have been created during the past year – the first one for Planning Applications and the second for the Cemetery. The purpose of this was to bring continuity and stability to the two areas.

The red telephone box in Stape was bought by the parish council for a pound from British Telecom. The sale of Newton's was blocked by RDC because of the poor mobile signal in the area thwarting the parish council's plan to install a defibrillator in the empty telephone box itself. The public telephone that remains allows emergency calls only. The dangerous state of the village hall in Stape was causing concern especially to the local community and

Councillor Phil Jackson organized a public meeting in which the views of the people of Stape could be aired. Those present voted against the need for a village hall in Stape and so began the long and complicated process of establishing ownership, tracing any remaining live trustees and so forth, the final aim being demolition, complicated by the presence of asbestos. However, things are proceeding and hopefully soon the whole will be resolved. And lastly, I would like to thank Helen Pells, who retires this month from her position as Parish Clerk. She has done it for seven years and now feels it is time to bow out. I am sure we all wish her the best for the future.

42/2018 FINANCE

- a. To approve the Annual Governance Statement (Appendix 1)
- b. To approve the Parish Council accounts for the year ended 31 March 2018 (Appendix 1).

The council **RESOLVED** to approve items a and b.

- c. To receive the accounts for the year ended 31st March 2018 for the following:

-  Poad's Charity
-  Newton Playing Field Association
-  Penny Garth

The Annual Meeting for the POAD's charity had not yet been held.

The accounts for NURPFA and Penny Garth Allotments were presented by councillor Josie Hall (Appendix 2)

d. To appoint an internal auditor.

Professor Wilcock, being willing to continue as internal auditor, was appointed

**43/2018 TO PROPOSE THE DATE FOR THE FOLLOWING YEAR'S
NORMAL COUNCIL MEETING**

To be announced later

Signed:

Chairman: _____ Date:

APPENDIX 1

THE PARISH COUNCIL OF NEWTON UPON RAWCLIFFE & STAPE

Accounts for the Year Ended 31 March 2018

Statement of Accounts

Year Ending 31/03/17		Year Ending 31/03/18
£6,347.59	Balances brought forward	£8,888.37
£2,100.00	Annual Precept	£2,200.00
£4,580.00	Total Other Receipts	£620.00
£375.00	Staff Costs	£375.00
£3,764.22	Total Other Payments	£2,417.07
£8,888.37	Total Cash	£8,916.30

Chairman _____ Date _____

RFO _____ Date _____

Bank Reconciliation as at 31/03/2018

Balance as per Cash Book		£8,916.30
Balance as per Current A/C Bank Statement		£9,040.30
Less: Cheques Drawn but not debited to bank account before close of business on 31/03/2018	One	£124.00
Add: Receipts shown as received in the year but not banked before close of business on 31/03/2018	None	
Net Balance		£8,916.30

Chairman _____ Date _____

RFO _____ Date _____

APPENDIX 2

Penny Garth Accounts for 31/12/2016 – 31/12.2017 presented by Councillor Josephine Hall:

Starting Balance	£380.00
Monies In (Rents)	£105.00
Outgoings (Water)	£59.05
Balance	£425.95