

APPROVED

The Parish Council of Newton Upon Rawcliffe and Stape

Minutes of meeting

Thursday 18th July 2019

7.00pm No public/press present.

Chairman Ian Parkin IP welcomed Councillors Grant Nersessian GN

Philip Jackson PJ, Jane Hemingway JH, Ian Clough IC.

In the absence of Clerk. JH volunteered to take the minutes and be the Responsible Person.

All Councillors agreed unanimously.

7.10pm Agenda Items

Number	Agenda Item	Action
1	Apologies received from Alan Winsor and David Hall. No Public in attendance	non
2	Declaration of interest non given	non
3 +5	Minutes of meetings held May 2019 and June 2019 read unanimously agreed by IP signed	non
6	Finance report Cash book presented by IP on behalf of past Clerk. Current bank statement as of 24.6.19 £10,131.21p. After cheque clearances £8687.87p	IP to contact WAB regarding all documentation and information Still held. JH to post Annual governance posters.
7	Email received by IP from PH re NYMR	
4	Matters arising from meeting held 30 th May 2019	
68/19	NYMR confirmed that they will undertake to	

	move the Stape notice Board and Bench. They will also refurbish and re site both items at their expense as a project for the Apprentices.	Done see item 7
69/19	Beaver conservation declined the offer of the Hide. Discussion followed on way forward; GN- Put it up for auction IP- Harvest festival on 21 st September option JH- Offer to Allotment Holders. Decision made that it should be offered to whole villages . Purchaser to be responsible for removal within 14 days of accepted bid .	JH to produce information of Hide and display on village notice boards requesting sealed bids from interested parties to be sent to IP by 1 st September 2019
70/19	IP and JH independently confirmed with Faye Snowden that the Internal Auditor appointed by the PC must be autonomous and independent of the council	non
71/19	IP has received Cemetery plans from Helen Pells. Discussion was had regarding Cemetery furnishings. Maintenance budget required for 2020 of £2000. All agreed.	JH to post disclaimer notice on Cemetery gate. IC to remove sapling and dispose.
	Matters arising from 19 th June 2019 meeting	
73/19	See previous notes covered in 69/19	JH -Posters to be erected re Hide Bids
74/19	See previous notes covered in 71/19	Poster done waiting for laminating
75/19	See previous notes covered in 68/19 IP has received email from PJ	Review progress at next meeting
76/19	Discussion on replacement Clerk GN – Clerk should be local	Deferred until September meeting
77/19	Concerns have been raised by two Stape residents regarding the timing of this year's	SJ to research past minutes for

	verge cutting and the effects on the environment. All present agreed that as a Council we have concerns and responsibility for the environment. Consultation has been had for future mowing activities with NYNP and it was agreed that their recommendations should be passed to any future contractors.	any previously documented guidance
78/19	Vegetation management in Stape	Deferred to next meeting
79/19	Agenda items for next meeting.	
	Cemetery notice board discussion on need	
	Outstanding invoices	

	Date of next meeting	19 th September 2019
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Minutes taken by Jane Hemingway

Chairman confirmed content sign.....