

# **The Parish Council of Newton Upon Rawcliffe and Stape**

Minutes of extraordinary meeting

Thursday 2<sup>nd</sup> January 2020

7.00pm No public/press present.

Chairman Ian Parkin IP welcomed Councillors ;-

Grant Nersessian GN, Jane Hemingway JH, Alan Winsor AW,  
David Hall DH, Ian Clough IC, Steven Jackson SJ.

In the absence of Clerk. JH volunteered to take the minutes  
and be the Responsible Person.

**All Councillors agreed unanimously.**

## **7.10pm Agenda Items**

Number	Agenda Item	Action
1		non
2	Non	non
3	N/A until 23 <sup>rd</sup> January meeting	
4 item 82	Extra ordinary meeting to discuss single item Precept 2020	
5	N/A to be presented at next meeting 23 <sup>rd</sup> January	
6	Guidance notes from previous year used as initial guide for this evening discussion Current account believed to be £8916.30 this includes Cemetery management fund believed to be £1083.80  Records from previous year tabled for reference Notes prepared from JH tabled as information.  Current Precept for 2019 was £2250	The Council require all financial and other records / documentatio n to be returned to the Chairman from the past Clerk. Ian Clough to see Wendy regarding

	paid in two instalments of £1125.	return of documentation.
	DH presented notes re cemetery fees	DH to see Helen Pells regarding cemetery charges. For Standing agenda 8 at next meeting
	As a result of queries brought up during council discussion it was unanimously decided that a review of all Cemetery procedures be undertaken	Standing Agenda item 8 for discussion at next meeting
	As a result of queries regarding tenders and other procedures including grass cutting and Ryedale contribution the need for formal procedures across all activities require review and updating	Standing agenda item 6 for discussion at next meeting
	As a result of the need for improved clarity and structure before change can occur it was unanimously agreed that the Precept request for 2020/21 should be increased by approximately 3% in line with National trends and rounded up to £2320. A more in depth review of the funding requirements can then be undertaken for the 2021/22 Precept review.	Chairman IP to send Precept request form to Ryedale before 6 <sup>th</sup> January
7-11	This was an extra meeting for Precept therefor full agenda will resume at next meeting	
	Dates for 2020 ordinary meetings reminder 23 <sup>rd</sup> January 2020 19 <sup>th</sup> March 2020 21 <sup>st</sup> May 2020 Ordinary and AGM	
	AOB to be sent to Chairman prior to	

	next meeting	
	Meeting closed 8.15.	
	Date of next ordinary meeting	23 <sup>rd</sup> January 2020

Chairman confirmed content

sign.....